

Lunenburg Council on Aging
Meeting Minutes
May 10, 2016

CALL TO ORDER: Chairperson Pete Lincoln called the meeting to order at 9:30 a.m.

Present: Pete Lincoln (Chairperson), Susan Doherty (Director) Jacquelyn Dwyer, Debbie Lincoln, Sarah Grant, Jane Rabbitt, Diane Nowd, Betty DiGiacomo, Judith Tarbell, and Cheryl Moisan.

Absent: Kevin McNally, and Brian Guenard.

GUESTS: Cheryl Aubuchon, Eagle House Supporters.

ANNOUNCEMENTS: Mr. Lincoln announced the passing of Jean Hobbs who was a former chairman of the COA, and also described her as “the fabric of Lunenburg.” A moment of silence was held in her honor.

MINUTES APPROVAL: Ms. DiGiacomo motioned to approve the minutes from the April 12, 2016 meeting, Ms. Grant seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. **Use of Upper Parking Lot:** A letter supporting the Boys and Girls Club to use their parking lot as a play area was sent to Town Manager Kerry Lafleur, and the Board of Selectmen. The COA has not received a response.
2. **Memorial Drive Gate Access:** Ms. Doherty explained that the Superintendent of Lunenburg Public Schools Loxi Jo Calmes has expressed interest in opening the gate between Memorial Drive and the TC Passios building during the summer while construction is being done on the new high school. Ms. Doherty said she suggested placing no parking signs directly in front of the Eagle House so vehicles have room to pass through. Putting up no parking signs is a matter the police department and DPW have to address.
3. **Uptown Stroll:** Mr. Lincoln reported that the passport style raffle tickets have been printed. Ms. DiGiacomo volunteered to stamp the tickets as people visit the Eagle House. Members of the Eagle House Supporters will be on hand selling baked goods.
4. **COA Reappointments:** Ms. Doherty reported that the Town Manager’s Executive Assistant would send down the reappointment forms when they’re ready.
5. **Discussion on Building Name Change:** Ms. Dwyer passed around her ideas for a logo design. The COA will vote on a new logo at the next meeting.
6. **Discussion on Re-opening the Eagle House on Fridays in FY17:** Ms. Doherty reported that she sent another email to Town Manager Kerry Lafleur, but she has not heard back. Ms. Doherty reminded the COA that Ms. Lafleur cited the cost of utilities and increased dependence on the DPW as concerns.

7. Director's Report:

- **FY17 Formula Grant:** Ms. Doherty reported that there is a possibility of a \$21,000 raise in funds from the grant if approved by the state legislature and governor. Ms. Doherty mentioned the possibility of purchasing new chairs with vinyl seats for the Eagle House if there is enough money in next year's Formula Grant. She also got an estimate for cleaning the current chairs, which have fabric seats, for \$250.00. Ms. Rabbitt suggested researching the cost of reupholstering the current fabric chairs with vinyl.
- **Are You Okay Program:** Ms. Doherty reported that the equipment for the program has arrived at the Nashoba Valley Regional Dispatch Center, and that there have been a few minor issues with the telephone system, but the program should be up and running soon. Outreach Coordinator Faith Anderson and Ms. Doherty have met with surrounding Councils on Aging, and Lancaster and Bolton will be participating in the program. Ms. Doherty also reported that the Lancaster Police Chief suggested using locks that only police departments would have keys to in case there is an emergency and emergency personnel need to get in.
- **Survey Monkey:** Two more people have completed the online survey, and submitted positive feedback in the comment section.
- **Building Report:**
 - **Eagle House Community Garden:** Ms. Doherty reported that the raised garden beds are finished, and that funds are still being raised for the community garden.
 - **Eagle House Recreation Area:** The lead volunteer on the shuffleboard court has been stricken ill. Volunteer gardener Helen Balcom has been cleaning up the bushes and flowers around the Eagle House.

NOTICES AND COMMUNICATIONS

The Lions Club Memorial Day Pancake Breakfast will be held at the Eagle House on Sunday, May 29 between 7 and 9:30 a.m. A Memorial Day Ceremony will be held in Veterans' Memorial Park at 9:30 a.m. The time of the ceremony was changed by the Memorial Day Committee from 11:45 a.m. to 9:30 a.m. on May 4, 2016.

Ms. Doherty reported that she is almost done with the Eagle House Supporters' budget and that it looks like there will be enough money left over to host a paint party, and the Tiny House presentation to take place May 18.

BOARD COMMENT

Ms. DiGiacomo commented that the COA and the people of Lunenburg are very lucky to have the Eagle House. Mr. Lincoln added that Jean Hobbs should be thanked for the lion's share.

PUBLIC COMMENT

Ms. Aubuchon, liaison from Supporters of the Eagle House Inc. asked about the loveseat and chairs in Bucky's Corner, and asked why Ms. Doherty was looking to replace them. Ms. Aubuchon was unsure on whether the Supporters of the Eagle House voted on funding the purchase new furniture.

ADJOURNMENT Ms. Dwyer motioned to adjourn the meeting, Ms. DiGiacomo seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE

Next meeting: ANNUAL MEETING Tuesday, June 14, 2016 9:30 a.m.

